# How to Guide

Change Requests





### **CHANGE REQUESTS - NAVIGATION**



Home > What we do > Criterion Standards > Change Requests

#### Change Requests

Change Requests raised against the Criterion Standards are provided below. Requests for changes can be submitted by registered users <u>here</u>

FILTER	REFINE RESULTS Type keywords Q					
Company						
Select Company ~			Showing 1	-15 of <b>1465</b> results		
Standard	NUMBER	STANDARD		COMPANY	SEVERITY	STATUS
Select Standard 🗸 🗸						
	<u>1597</u>	<u>HTTP_MTG</u>		Criterion	Unknown	Validate Changes
Severity						

Access Criterion Standards <u>Change</u> <u>Requests</u> via

- » Your account
- » Home
  - » What we do
    - » Criterion Standards
      - » Change Requests

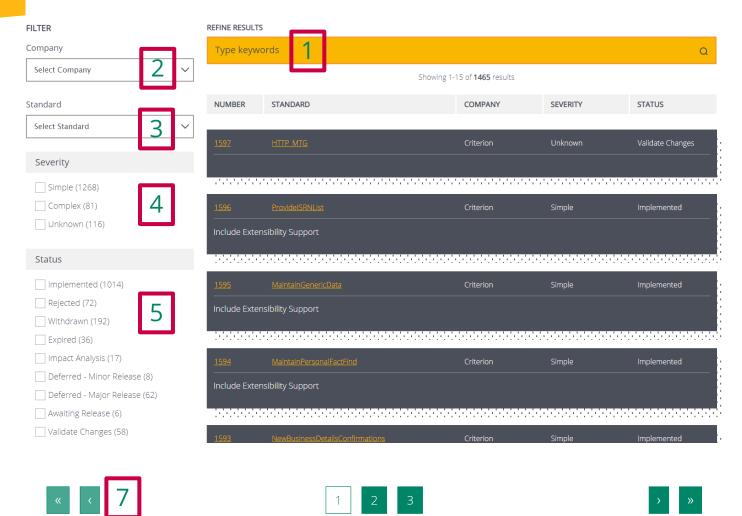
## CHANGE REQUESTS PAGE

Change Requests can be searched in a number of ways:

- 1. Using the yellow search bar
- 2. Filter by company
- 3. Filter by Standard
- 4. Filter by Severity
- 5. Filter by Status
- 6. Combination of filter and search bar
- 7. Navigating the full list using the pagination at the bottom of the list

#### Change Requests

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### **CHANGE REQUESTS – SEARCH BAR**

### For example, looking for 'contract enquiry' returns 253 results

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FILTER	REFINE RESULTS				
Tools	contract enquir	у			Q
<u> </u>		Shov	ving 1-15 of <b>253</b> results		
Add content Company	NUMBER	STANDARD	COMPANY	SEVERITY	STATUS
Select Company 🗸	<u>1704</u>	Contract Enguiry Bulk Valuations	Criterion	Simple	Impact Analysis
Standard		ard to support abolishment of Lifetime Allowar			
Select Standard 🗸					
Severity	1703	Contract_Enquiry_Pensions	Criterion	Simple	Impact Analysis
Simple (221)	Amend Stand	ard to support abolishment of Lifetime Allowar	nce.		

## **CHANGE REQUESTS – NARROW YOUR SEARCH**

#### Change Requests

This search can be narrowed by using the filters on the left-hand side

FILTER **REFINE RESULTS** Company contract enquiry Q Select Company  $\sim$ howing 1-2 of **2** resu Standard NUMBER STANDARD COMPANY SEVERITY STATUS Contract\_Enguiry Deferred - Major Release Criterion Unknown Severity The CE request schemas have optional xsd:ID attributes defined for all nodes. This is only relevant to a response message where an Complex (1) error message requires to point to the node in error. Unknown (1) Deferred - Major Release Origo Complex Status Implemented (31) Mappings for errors/warning codes Rejected (4) Withdrawn (4) ✓ Deferred - Major Release (2)

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## **SUBMITTING CHANGE REQUESTS**

- To submit a new Change Request, follow the highlighted link on the website
- Please note, only registered users can submit Change Requests Change Requests

Change Requests raised against the Criterion Standards are provided below. Requests for changes can be submitted by registered users **here** 

FILTER	REFINE RESULTS					
Company	Type keywo	rds				Q
Select Company 🗸			Showing 1-1	5 of <b>1465</b> results		
Standard	NUMBER	STANDARD		COMPANY	SEVERITY	STATUS
Select Standard 🗸 🗸						
	1597	HTTP MTG		Criterion	Unknown	Validate Changes

## SUBMITTING CHANGE REQUESTS

### Complete the form to submit a Change Request

- 1. Provide your full name and email (Please note, only registered users can submit Change Requests)
- 2. Start typing and select Standard from drop down list
- 3. Please ensure you specify version
- 4. Enter the detail of requested changes
- 5. Please provide justification for the request
- 6. Submit form once complete

#### Submit a change request

Please complete the form below and our Standards team will review your request

Field marked **\*** are required



Updates on your change request will be sent to this email address.

1		
Standard *	2	0

Start typing the name of the Standard you would like to submit a change request for.



Tell us the version number of the Standard you would like to raise a change request for.

Change Request	*	
	4	

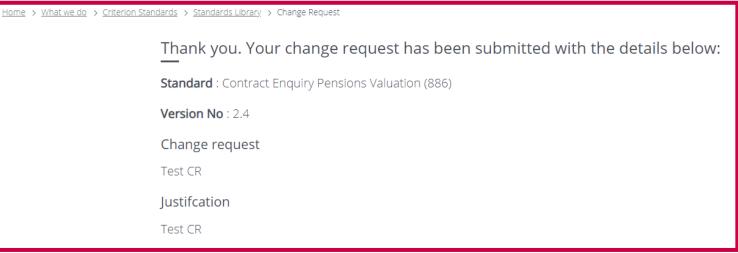
Enter the details of your request

Justification *	
Enter your justification of the request. SUBMIT CHANGE REQUEST >	



### **POST SUBMISSION**

- Once you have submitted your Change Request, you will receive onscreen confirmation (see below)
- Change Requests are reviewed internally, discussed at Working Groups and action decided before details are published online
- If you have any questions about a Change Request you have submitted, please contact <u>criterion@criterion.org.uk</u>



# **CONTACT US – WE'RE HAPPY TO HELP**

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